



Waratah Netball Club

Social & Fundraising Coordinator's Duties

15 December 2026 Ver 3.0

Intro

The Social & Fundraising Coordinator is a Non-Executive member of the Club Management Committee, and is responsible for coordinating social and fundraising events undertaken by the Club.

As a Committee member, the Social and Fundraising Coordinator is to be aware of the Club Constitution and policies and perform their duties within that framework.

The Social and Fundraising Coordinator may appoint an Assistant for support in the role.

Social and Fundraising Coordinator's Tasks:

- Coordinate Club social and fundraising activities such as:
 - Trivia Night
 - Barefoot Bowls (Senior and/or Junior pre-season Meet and Greet);
 - Club Pie Drive
 - Senior Drinks
 - End of season Senior and Junior presentation events;
 - Any additional events as determined by the Club Management Committee
- Develop a plan for social and fundraising events
- Liaise with the Treasurer to prepare an annual budget for social and fundraising events;
- Seek Committee approval for social and fundraising event expenditure;
- Ensure the purchase of end of season gifts for Junior Presentation, in consultation with and approved by the Club Executive;
- Attend Club Management Committee meetings

Review of this Duty Statement

The Social Coordinator is to review this Duty Statement annually, or on appointment to the position.